

CONCESSIONAIRE APPLICATION
SKAMANIA COUNTY FAIR, AUGUST 13-17, 2008

Company/Group/Booth Name _____

Contact Person _____ Title _____

Address: (Mailing and Physical) _____

Home phone #: _____ Work #: _____ Cell #: _____

Email & Web Address: _____

Has this Concessionaire participated in The Skamania County Fair before? Yes___ No___

Other fairs in which you have participated: _____

PLEASE FILL OUT ENCLOSED PRODUCT LIST AND RETURN WITH YOUR APPLICATION

Booth Information (see rate sheet for pricing information)

Size of space needed? (include trailer tongue & additional trucks/storage space in your dimensions)

_____ X _____
(width) (depth)

Electrical Outlets needed? Qty: _____ Voltage: __110 or __220 Water needed? Yes___ No___

Will you need camping space? Yes _____ No _____
(see enclosed camping reservation form)

Tax and Insurance information

Washington State Tax Identification Number _____

UBI Number _____

- Yes, I have my own insurance and will be in compliance with the Skamania County fair. (see rate sheet for insurance language requirements.)
- No, I would like to purchase insurance through Skamania County (complete and return insurance request form).

DO NOT INCLUDE PAYMENT AT THIS TIME. ONCE REVIEWED, YOU MAY RECEIVE A CONTRACT IN THE MAIL WITH PAYMENT AMOUNT REQUEST.

PLEASE PROVIDE ALL INFORMATION REQUESTED ABOVE AND RETURN TO SKAMANIA
COUNTY FAIR OFFICE
PO BOX 790 710 Rock Creek Drive
STEVENSON, WA 98648
PH: (509) 427-3979 FAX: (509) 427-3975 E-mail: fair@co.skamania.wa.us

CONCESSIONAIRE RATES
SKAMANIA COUNTY FAIR, AUGUST 13-17, 2008

FOOD CONCESSIONAIRES	\$150.00 for 10ft x 12ft. Additional space @ \$10.00 per foot.
COMMERCIAL CONCESSIONAIRES	\$100.00 for 10ft x 12ft. Additional space @ \$10.00 per foot.
POWER FEE:	\$20.00 per 110-volt outlet. \$30.00 per 220-volt outlet.
DEPOSIT:	\$50.00 per concession must be paid by June 13, 2008. Deposits will be deducted from total fees due and are non-refundable.
FEES DUE:	All fees shall be due by July 18, 2008.
INSURANCE:	<p style="text-align: center;">VENDORS LIABILITY INSURANCE REQUIREMENTS</p> <p>All Vendors selling, providing or distributing food, merchandise, or on-premises services shall provide a proof of liability insurance for at least the minimum limit amounts set forth below: \$250,000 each Occurrence* \$1 million General Aggregate.</p> <p>Each vendor shall supply to the county at least 10 days prior to the fair, a certificate of insurance issued by a company licensed to sell general liability insurance in the state of Washington that meets the minimum limits for liability as required by county policy, and names <u>Skamania County, its elected officials, employees, volunteers and agents” as additional insured’s.</u> THE UNDERLINED TEXT MUST APPEAR ON THE CERTIFICATE OF INSURANCE. If it is not, the certificate will be returned to you.</p> <p>Insurance may either be purchased through the <i>Special Events Liability Insurance Program</i> (see application attached) or provided by another company. If the insurance is not purchased through the Special Events Liability Insurance Program, a copy of the certificate of coverage <u>and</u> liability insurance policy and any endorsements must be received by the county at least 10 days prior to the fair. A \$30.00 check or money order payable to Skamania County must accompany the certificate and policy. This fee is non-refundable and covers the review of the proof of insurance and insurance policy. County shall have the sole authority to determine if insurance submitted by the applicant provides adequate coverage for the event. Applicant must provide to the Skamania County Risk Manager at least 10 days written notice of policy cancellation for any certificate or policy provided to the County to meet the applicant’s liability insurance requirements.</p>

Failure to provide County with the required documents in a timely manner may result in County either requiring the applicant to purchase insurance through the Special Events Insurance Program or County prohibiting the applicant from using County facility(ies).

*Some vendors may require additional insurance. Applicant will be contacted when the application is received if additional insurance is required.

CONCESSIONAIRE INSURANCE REQUEST

SKAMANIA COUNTY FAIR, AUGUST 13-17, 2008

1. Vendor Name _____

DBA _____

Contact Person _____ Title _____

Mailing Address: _____

City _____ State _____ Zip _____

Work #: _____ Cell#: _____ Fax# _____

Email & Web Address: _____

2. Booth Name _____

Contents/Products _____

3. Would you like to purchase insurance through Skamania County Special Event Insurance Program?
(circle one)

Yes

No

Vendor Signature

Date

Skamania County Fair Representative

Date

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PO BOX 790 710 Rock Creek Drive
STEVENSON, WA 98648

PH: (509) 427-3979 FAX: (509) 427-3975 E-mail: fair@co.skamania.wa.us

Campsite(s) #: _____

Skamania County Fairgrounds Camping Rules and Regulations

Reservations:

- No reservations will be taken prior to May 19, 2008.
- Fair Board reserves the right to limit the number of spaces per applicant.
- **All Campers must fill out their own reservations.**
- **No reservations will be accepted without a completed reservation form and full payment.**
- The Fair Board will assign superintendents spaces in the first two rows. The fair office will not directly accept reservations in the reserved Superintendent area.
- Rows 3 and 4 are reserved for those exhibiting animals.
- Medical necessities may be accommodated within the electrical section. Person requiring electricity for medical conditions need to be advised that the available electrical spots are limited
- All spaces must be used for camping (no picnic or common areas will be allowed).
- No horse trailers in camping area. Horse trailer spots are available adjacent to Rock Creek Center and may be reserved for an additional fee of \$5.00 per night.
- Non-reserved campers will be placed in open spaces on a first come, first serve basis.

Fees:

- Camping fees for Skamania County 4-H members are \$25.00 for the week. Seventy-five spaces will be available with electricity for \$50.00 for the week.
- Camping fees for non 4-H members is \$12.00 per night. Electricity is available for an additional \$5.00 per night.
- Each 4-H family gets one camping space. Additional spaces may be reserved based on availability at \$12.00 / \$17.00 per night.

Camping Area Conduct:

- Quiet hours are from 10:00PM to 7:00AM. No generators are to be used during this time except for approved medical necessities.
- Generators will not be operated for more than two hours in any eight-hour period.
- **Secure all valuables.** Skamania County is not responsible for loss, theft, or damage.
- We rely on you to keep our camping area clean.

Dog Policy: **Bringing dogs, other than assistance dogs or 4-H animals, is strongly discouraged. You and your animal may be asked to leave and your payment may be forfeited!**

- Dogs must be kept in camping area only. They are not allowed on the Fairgrounds.
- Keep dogs inside camper or RV when owner is not present.
- Dogs are not to be staked out without owner present. Dogs must be on a leash at **all** times.
- Dog waste must be disposed of properly and immediately.
- Dogs who bark persistently or exhibit aggressive behavior will be expelled from Fairgrounds.
- The Fair Board reserves the right to expel any animal. Owner assumes all risk and liability should injury occur

Parking:

- Campers are allowed an additional vehicle in the camping area, at \$5.00 per night, **only if the vehicle fits entirely within the camping space boundaries, or designated area.**
- **Vehicles are not allowed in and out of the camping area between the hours of 10:00 AM and 10:00 PM. No exceptions.**

Overflow Parking: (if necessary)

- Overflow parking will be arranged at the Old Mill Site.
- During the no-entrance/exit hours, a shuttle will run from the camping area to the overflow parking located west of the Fairgrounds near the Interpretive Center.
- Parking in the overflow area is limited to those vehicles with a camping pass only.

Regular parking (located east of the Fairgrounds) is \$4.00 per vehicle.